



AGENDA

This meeting has been duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district, and advertised in the South Jersey Times and Courier Post.

CALL TO ORDER 7:00 P.M.
FLAG SALUTE & INVOCATION

ROLL CALL

_____ Anand Acharya	_____ Amanda Black	_____ Jodie O'Brien
_____ Lori Becker	_____ Krissy Christian	_____ Mark Schonewise
_____ Cristin Bialick	_____ Jeffrey Flynn	_____ Lynn Starks

APPROVAL OF MINUTES:

- Regular Session and Executive Session of August 20, 2025

PRESENTATIONS:

1. New Instructional Staff Introduction
2. Superintendent update
3. Home & School update

PUBLIC COMMENT:

The Board welcomes public comment on educational and school issues. All comments should be directed to the Board President; however, if public comments pertain to litigation, student or personnel items or negotiations, you are asked to see the Superintendent since these items are not discussed in public to protect an individual's right to privacy. Please be advised that nothing prevents you from making remarks about our employees; although, you are further advised that our employees are not public officials and you are not immune from civil actions they may bring as a result of your remarks.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given five minutes, with a total of thirty minutes set aside for public participation in this portion of the meeting.

CORRESPONDENCE:

1. Letter of request for an intermittent leave of absence from J.A., Supervisory Aide, referred to personnel.
2. Letter of request for an extended leave of absence from J.C., Special Education Teacher, referred to personnel.
3. Letter of request for a leave of absence from A.L., BSI Teacher, referred to personnel.
4. Letter of request for a leave of absence from L.M., Cafeteria, referred to personnel.
5. Letter of request for an intermittent leave of absence from M.M., Supervisory Aide, referred to personnel.
6. Letter of request for a leave of absence from C.S., Classroom Teacher, referred to personnel.
7. Letter of request for an unpaid leave of absence from M.B., School Nurse, referred to personnel.
8. Letter of request for an unpaid leave of absence from L.F., Health Room Assistant, referred to personnel.
9. Letter of resignation from L.B., Beyond the Bell Provider, referred to personnel.

REPORTS:

1. Principals' reports for review. (Attachment)
2. Director of Student Services' report for review. (Attachment)
3. Director of Curriculum's report for review. (Attachment)
4. Transportation Coordinator & Registrar's report for review. (Attachment)

COMMITTEE REPORTS:

OPERATIONS/COMMUNITY AWARENESS:

1. The Samuel Mickle School held a secure safety drill on August 11, 2025 at 2:59 p.m., and an evacuation drill on August 26, 2025 at 3:45 p.m. The drills were supervised by the Principal.



CURRICULUM/POLICY:

1. Motion to approve the following:

- Professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Erica Green	Affirmative Action Officer Certificate	Virtual	Self-paced	\$500
	Conducting Effective Staff Investigations	Virtual	10/28/25	\$170
	Stop the Bleed for the NJ Educator	Galloway	11/25/25	\$0
Shannon Mitten	Community of Practice for Experiences PIRS	Virtual	8 Friday's 25/26SY	\$200
Caroline Capasso	Transforming Early Childhood Leadership Institute	Monroe	10/20/25,	\$0
Deanna DiDonato		Twp./Virtual	12/2/25, 2/12/26,	
Erica Green			3/24/26	
Lisa Giorgianni				
Jessica Loggia				
Jessica Polizzi				
Kristy Jones	NJ Inclusion Project	Virtual	12/2/25, 3/3/26,	\$0
			3/10/26	

2. Motion to approve the first reading of the following policies: (Attachment)

P2468	Independent Educational Evaluations	R5516	Use of Electronic Communication Devices (new)
P5111	Eligibility of Resident/Non-Resident Students	P5512	Harassment, Intimidation, or Bullying
P5710	Student Grievance	P/R7441	Electronic Surveillance in School Buildings and on School Grounds
P8500	Food Services	P/R9320	Cooperation With Law Enforcement Agencies
P5516	Use of Electronic Communication Devices	P5533	Student Smoking

3. Other.

FINANCE/PERSONNEL:

1. Motion to approve the following: (Bill List Attachment)

- Payment of bills for September 24, 2025:
 - Custodian Account \$1,170,493.94
 - Cafeteria Account \$9,349.25
 - Enterprise Account \$32,234.78
- Electronic Checks for August 2025:
 - Custodial Account \$1,220,140.48
- Cafeteria Profit and Loss Statement for the months of August 2025. (Attachment)
- Beyond the Bell Profit and Loss Statement for the months of August 2025. (Attachment)
- Line-item transfers approved by the Superintendent for August 2025.
(Transfer List Attachment along with Transfer Status Report Attachment)
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for July 2025. (Attachment)
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2025, no line-item account has encumbrances or expenditures which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

9/24/2025
Date



COMMITTEE REPORTS: (continued)

FINANCE/PERSONNEL: (continued)

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of July 31, 2025, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

_____ Anand Acharya	_____ Amanda Black	_____ Jodie O'Brien
_____ Lori Becker	_____ Krissy Christian	_____ Mark Schonewise
_____ Cristin Bialick	_____ Jeffrey Flynn	_____ Lynn Starks

2. Motion to approve the following:

- Educational Services contract with **NJ Commission for the Blind & Visually Impaired** for student SID#4793543893 and student SID#7282751234 for the 2025-26 SY at a cost of \$2,541, per student.
- The agreement with **Star Pediatrics** to provide one-to-one nursing services for student SID#4793543893 for the 2025-26 SY, at a per diem of \$56/hour for an LPN or \$66/hour for an RN.
- The 2025-2026 SY Student Transportation Renewal Contract with Holcomb Bus Company to provide to/from school transportation for an annual cost of \$155,341.80.
- Memorandum of Agreement (MOA) for the Gloucester County Title III Consortium for the 2025-26 SY. (Attachment)
- The application and the acceptance of the Transforming Early Childhood Literacy Institute grant sponsored by the NJDOE and the Foundation for Educational Administration. (Attachment)
- The adjustment of the bidding threshold to \$53,000, effective July 1, 2025, in alignment with updated Public School Contracts Law bidding threshold.

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3. Motion, on recommendation of the Superintendent, to approve the following:

- The hiring of the following for the 2025-26 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:

Melinda Atkinson	Part-time Instructional Aide	Step 1
Macey Moore	Special Education Teacher	BA, Step 1
Carmen Quiles	Supervisory Aide	Step 1
- The hiring of interim teacher positions, until the return of the regular employee from absence or June 30, 2026, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:

Keri Boone	Long-term Substitute Teacher	BA, Step 1
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- The hiring of substitutes for the 2025-26 school year, pending teaching certifications, tuberculosis test, and background checks:

Donna Davis	Substitute Beyond the Bell Site Leader
Catherine Burns	Substitute Nurse

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COMMITTEE REPORTS: (continued)

FINANCE/PERSONNEL: (continued)

Jennifer Fitzgerald	Substitute Teacher
Catherine Jaffe	Substitute Teacher
Kasey Johnson	Substitute Teacher

- Brett Anderson to provide homebound instruction for student SID# 2684274909, effective November 2025, on as needed basis for the 2025-26 SY.
- Shannon Mitten to complete Practicum in Administration and Supervision with Erica Green during the 2025-26 SY and approve her proposal to complete a research project "Parents as Partners Preschool Playdate". (Attachment)
- Two Western Governors University student to complete 75hrs of clinical experience followed by student teaching at the Samuel Mickle School during the 2025-26 SY.
- The appointment of the following for the 2025-26 SY:
 - Jessica Lerch as the Games & Puzzles club advisor, 10-19 meetings per year
 - Anthony Dittert as the Ukele club advisor, 20-29 meetings per year
- The following revised job description: School Social Worker and the following new job descriptions: Preschool Instructional Coach/Preschool Intervention Referral Specialist, and Preschool Aide. (Attachment)

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4. Motion to approve the following:

- The request for an intermittent leave of absence from Joann Ambrosio, Supervisory Aide, effective September 1, 2025 through June 30, 2026, covered under FMLA.
- The request for an extended leave of absence from Jillian Coulahan, Special Education Teacher, effective on or about September 15, 2025 through June 30, 2026, with the first 12 weeks covered under FMLA.
- The request for a leave of absence from Amy LeForge, BSI Teacher, effective September 2, 2025 through September 16, 2025, covered under FMLA.
- The request for a leave of absence from Lisa McKenna, Cafeteria, effective September 12, 2025 through September 19, 2025, covered under FMLA.
- The request for an intermittent leave of absence from Mary Melnychuck, Supervisory Aide, effective September 1, 2025 through June 30, 2026, covered under FMLA.
- The request for a leave of absence from Christina Spadea, Classroom Teacher, effective September 2, 2025 through September 16, 2025, covered under FMLA.
- The request for an unpaid leave of absence from Michele Brown, School Nurse, effective December 4, 2025 and December 5, 2025.
- The request for an unpaid leave of absence from Lauren Ficke, Health Room Assistant, effective April 16, 2026 and April 17, 2026.
- The resignation of Lauren Bulskis, Beyond the Bell Provider, effective September 1, 2025.

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NEW BUSINESS:

1. Motion to approve the following for the 2025-26 school year:
 - Rowan College of South Jersey (RCSJ) in Sewell, NJ as the district's primary reunification site.
2. Public Hearing on the Superintendent's contract to be held during the Regular Session Board Meeting on October 15, 2025 at 7:00 p.m.

OLD BUSINESS:

1. The NJSBA Workshop will take place on October 20-23, 2025 at the Atlantic City Convention Center.

EXECUTIVE SESSION: (Executive Session will last approximately 30 minutes.)

1. Motion to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Personnel
- 2) Litigation

BE IT FURTHER RESOLVED, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

ADJOURNMENT:

There being no further business, on motion by _____, second by _____, and carried by unanimous vote, the meeting was adjourned at _____ p.m.

